

Office Space for AMS,

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CERN MoU real estate summary

MoU with CERN specifies:

- AMS keeps only head quarters of 6 offices in Bat. 32, 4th floor.
- All other office and lab space will be on the Preveessin site:
 - 280 m² (18 “standard” offices) on the ground floor of Bat. 892 (one complete wing);
 - 220 m² (14 offices) in a wooden Chalet that will be erected across the street, very close to 892;
 - 360 m² in the basement of Bat. 892 for POCC and SOC, and 40m² of storage space. Half of this surface has daylight.

Office attribution

AMS has currently 478 collaborators, with a total of 500 m² of office space that gives **1 m²/person**. It is thus not possible to assign an office to all AMS collaborators, out of the AMS real estate. And the existing space must be used efficiently:

- If you have another CERN project, especially LHC project, please get office space for your group out of them. CERN projects have absolute priority over Recognized Experiments like us.
- We cannot provide permanent office space for temporary usage during meetings etc. Priority is given to people permanently present at CERN.
- We have to use office space efficiently, thus electronics lab space should temporarily migrate into the basement when it becomes available. In 2005/6 the basement will be transformed to house POCC and SOC.
- In general, we have to stay flexible. So please accept to move when priorities change.

Moving from 32 to 892 and the Chalet

CERN has ordered us to have the migration to Preveessin completed in Summer 2004. A first portion of 7 office has already been moved, including mine.

Further moves are foreseen as follows:

- When the rest of the non AMS offices on our floor of 892 becomes available, another wave of moves will follow. This is foreseen for the month of March. Any volunteers?
- When the Chalet is completed and renovated, the rest of the offices will move out of Bat. 32, except the head quarters. This is foreseen to happen in June.
- In parallel, the basement of Bat. 892 will be cleared and refurbished. Please specify requirements for POCC/SOC to me: false or antistatic floor, electrical and network connections, air conditioning etc.
- After this refurbishment, space will be temporarily used for electronics labs. Anyone else interested?
- Cost for refurbishment will be shared 50:50 with CERN. This will be charged on AMS Maintenance account and distributed during 2004 and 2005.